

MINUTES OF THE RICHFIELD BOARD OF COMMISSIONERS MEETING

Date: August 25, 2025

Location: Richfield Town Hall

Time: 7:00 PM

ATTENDANCE

Members Present:

- Commissioner Kevin Almond
- Commissioner Barry Byrd
- Commissioner Christy NeCaise
- Commissioner Cynthia Heglar
- (Absent) Commissioner Mike Beaver

Visitors Present: Sharon Blatt, AJ & Leslie Davis, CJ & Krista Davis, Rich Cosgrove, Bonnie Smith, Jeff Balfrey, Jennifer Lehn, Danielle Speights, Lynn Galloway, Brian NeCaise, Jim Misenheimer, Gale Kirk, Tim Goodman, Victoria Greene, Robert Greene, Stacy Almond, Jim & Brenda Huneycutt, Tyler Gordon, Andrea & Brandon White, Denice Morgan, Victor Parker & family, Gina Misenheimer, Terri Byrd, Tony Misenheimer.

CALL TO ORDER

Commissioner Byrd calls the meeting to order at 7:00 pm

Motion #65-25 APPROVAL OF AGENDA

Commissioner Heglar motioned to approve the agenda.

Commissioner NeCaise Seconded.

Motion carried by a unanimous vote.

Motion #66-25 APPROVAL OF JULY 21, 2025 MINUTES

Commissioner Heglar motioned to approve the minutes from July 21, 2025

Commissioner NeCaise seconded.

Motion carried by unanimous vote.

Department Reports

Commissioner Almond (Parks & Rec):

Commissioner Almond presented quotes to fix the pipe at the park. The quotes submitted cover all aspects/steps of the project with different vendors. Scottie Heglar was asked to speak and explained the project/corrosion to the visitors. Hopeful the project will take 3-4 days.

Motion 67-25 ACCEPT QUOTES FOR RICHFIELD PARK PIPE FIX

Commissioner Almond motioned to accept the bids/quotes presented to resolve the pipe issue at Richfield Park.

Commissioner NeCaise seconded.

Motion carried by a unanimous vote.

Motion 68-25 - APPROVE TEACHERS MEMORIAL EXPANSION

Commissioner NeCaise motioned to approve the expansion of the teachers memorial at Richfield Park within the current parameters.

Commissioner Almond Seconded.

Motioned carried by a unanimous vote.

Motion 69-25 – APPROVE VENDOR FOR WEBSITE

Commissioner NeCaise motioned to approve Mark Brookshire proposal for the new town .gov website project.

Commissioner Heglar Seconded.

Motion carried by a unanimous vote.

Commissioner Byrd (Zoning):

Commissioner Byrd talked to the County regarding their zoning fee structure. They start as low as \$80 and increase by percentage and/or overall project.

Motion 70-25 APPROVE ZONING APPLICATION FEE

Commissioner Byrd motioned to increase the town's zoning application fee to \$100.

Commissioner Heglar Seconded.

Motion carried by unanimous vote.

Commissioner Byrd received a bid from Jason's Tree Services to remove 4 Bradford Pear trees and the portion of the tree that broke and fell in the parking lot. No other companies that were called submitted a quote.

Motion 71-25 APPROVE BID FOR TREE REMOVAL AT TOWN HALL

Commissioner Byrd motioned to accept the quote from Jason's Tree Service

Commissioner Almond Seconded.

Motion carried by unanimous vote.

Commissioner Byrd announced that there would be Veterans at Town Hall on Tuesday (August 26th) at 10am to change the flags.

Commissioner Almond explained the Veterans asked for the Town's help re: minor landscaping maintenance at the Veterans Memorial. He explained that the Town had already agreed to take it over years ago when the time came that they were unable to do so themselves.

Commissioner Heglar (Finance)

Motion 72-25 APPROVE JULY FINANCIALS

Commissioner Heglar motioned to approve the financials for July 2025.

Commissioner NeCaise Seconded.

Motion carried by unanimous vote.

Motion 73-25 BUDGET AMENDMENTS FOR 25/26 FY (#1)

Commissioner Heglar motioned to accept the following amendments to the 25-26 FY budget:

- Revenue Line Item #4370: Budget amount: \$102,000, amend to: \$2,000 (\$100,000 difference)
- Revenue Line Item #4378: Budget amount: \$225,000, amend to: \$170,000 (\$55,000 difference)
 - Overall revenue reduction for #4370 and #4378: \$155,000
- Expense Line Item #6630: Budget amount: \$225,000, amend to: \$120,000 (\$105,000 difference)
- Expense Line Item #6675: Budget amount: \$100,000, amend to: \$50,000 (\$50,000 difference)
 - Overall expense reduction for #6630 and #6675: \$155,000

Commissioner NeCaise Seconded

Motion carried by unanimous vote.

Commissioner NeCaise (Streets)

Thompsons Grading is behind on fixing the pipe at Spring Street. Once their projects are done at Culp Lumber they will start.

Formal Request: Jennifer Lehn: Hwy 52 Bypass

Questions regarding the new bypass and its effect on the Town of Richfield. Lee Snuggs from RRRPO was invited by the board to speak on this topic. Mr. Snuggs advised that there is no bypass for Richfield/Misenheimer, it's all in Rowan County/Granite Quarry.

Formal Request: C.J. Crisco

Mr. Crisco formally announced his interest in the open Mayor position. He spoke to the board and guests stating that he would like to be considered when the time comes.

Commissioner Almond asked the Board what the plan is for the Mayor position. Are we going to fill the seat or wait until the election?

Commissioner Byrd – the Board still needs to decide about changing/updating the charter. Commissioner Byrd said that David Ford (Attorney) would like to work with the Town Council to help do whatever needed to update or change the charter. Commissioner Byrd would like for him to come in and address the Board, can he come to the 9/22 meeting?

Commissioner Almond – Proposed accepting applications for 30 days or so to see what we get.

Commissioner NeCaise – If we as a board decide either way, it wouldn't hurt to have applicants.

Motion #74-25 – Motion to Adjourn

Commissioner Byrd motions to adjourn

Commissioner NeCaise seconded.

Motion carries unanimously.

PUBLIC COMMENTS

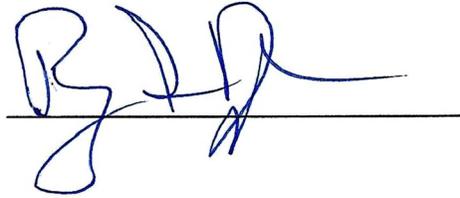
CJ Crisco – spoke about a manager run board

Jennifer Lehn – Albemarle City Council – asking for letters of interest for their empty council seat.

Danielle Speights – Asked what would happen if no one comes forward for Mayor?

Jim Misenheimer – thanked Scottie Heglar for his help at Tyson Park. Thanked Culp Lumber. Commented this is a “Barry Byrd stall” and people need be told we have an open mayor position and let them apply.

Mayor/Mayor Pro Tem:

A handwritten signature in blue ink, appearing to be "Barry Byrd", written over a horizontal line.

Town of Richfield, Clerk:

A handwritten signature in blue ink, appearing to be "Carolea Capps", written over a horizontal line.

Date: 9-22-25



