MINUTES OF THE RICHFIELD BOARD OF COMMISSIONERS MEETING

Date: May 25, 2026
Location: Richfield Town Hall
Time: 6:00 PM Board of Commissioners Meeting

Attendance

Present: Mayor CJ Crisco; Commissioners Kevin Almond, Barry Byrd, Christy NeCaise, Cynthia Heglar,

Absent: Mike Beaver

Visitors Present: Terri Byrd, Brian NeCaise, Victoria Greene, Robert Greene, Jim Misenheimer, Jennifer Lehn, Jeff Balfrey, Gale Kirk, John Risley, Bonnie Smith, June Almond, Linda Law, Rhonda Simpson, Lynn Galloway, Romei Smitherman, Tyler Gordon, Ray S.

Call to Order

Mayor Crisco called the meeting to order at 6:00 PM.

Approve Agenda

Motion 55-26: Commissioner NeCaise motioned to approve the agenda. Commissioner Almond seconded. Motion carried unanimously.

Formal Request:

Tammy Measimer: Absent

Rhonda Simpson: Mrs. Simpson addressed the Board regarding a road name change affecting her property. She stated that she and her husband were unaware of the change until a medical emergency occurred on October 13, 2021. Mrs. Simpson requested information regarding when and how the road name change was made, who was responsible for notifying residents, and whether proper procedures were followed. She asked the Board to investigate the matter, provide a timeline of events, and consider implementing stronger notification procedures. Mayor Crisco acknowledged the request and advised that the Board had been informed of the complaint letter submitted by the Simpsons.

Public Comments:

Jim Misenheimer: Spoke regarding Carolyn Capps' employment status, expressing concern over reduced hours and loss of benefits. He requested that the Town renew her contract with full salary and benefits.

Jennifer Lehn: Expressed concerns regarding division within the community and what she described as unfair treatment of various individuals and groups. She encouraged the Board to address these concerns and improve community relations.

Bonnie Smith: Bonnie thanked everyone who was involved in getting the Hero Banners up.

Consent Agenda

Approve April 27, 2026 Minutes

Motion 56-26: Commissioner NeCaise motioned to approve the minutes from April. Commissioner Heglar seconded. Motion carried unanimously.

Approve April 2026 Financials

Motion 57-26: Commissioner Heglar motioned to approve the financials from April. Commissioner NeCaise seconded. Motion carried unanimously.

New Business

Board of Adjustment Terms

The following terms were proposed for the member of the Board of Adjustment:

Robert Greene: 2 years; Matthew Titus: 3 years; Carson Yuckel: 1 year (alternate); Mark Butler: 3 years (ETJ); Aaron Smith: 2 years (ETJ); Elizabeth Hinson Crowell: 3 years (ETJ); Bradley Chandler: 1 year (ETJ alternate).

Motion 58-26: Commissioner Byrd motioned to approve the proposed term limits for the Board of Adjustment. Commissioner NeCaise seconded. Motion carried unanimously.

26-27 Fiscal Year Budget – Set Public Hearing

Motion 59-26: Commissioner Byrd motioned to set the Public Hearing for the 26-27 fiscal year budget to 5:30pm on June 22, 2026 before the next Board Meeting. Commissioner Heglar seconded. Motion carried unanimously.

Waste Management Contract Approval

Motion 60-26: Commissioner NeCaise motioned for the Town to enter a one-year contract with Waste Management. Discussion included the increased annual cost and elimination of bulk pickup services. Commissioner Heglar seconded. Motion carried unanimously.

Rules of Decorum

Mayor Crisco discussed and went over the proposed Rules of Decorum.

Motion 61-26: Commissioner Heglar motioned to approve the Rules of Decorum. Commissioner NeCaise seconded. Motion carried unanimously.

Rules of Procedure

Mayor Crisco introduced a book (Trey Allen, UNC School of Government, 4th Edition, 2017) suggested by Attorney Scarbrough for the Board to consider following for Rules of Procedure.

Motion 62-26: Commissioner Byrd motioned to approve the Rules of Procedure. Commissioner NeCaise seconded. Motion carried unanimously.

Credit Card Limit

Motion 63-26: Commissioner NeCaise motioned to increase the town credit card limit to $1500.00. Commissioner Almond seconded. Motion carried unanimously.

Town Hall Supply Request

Mayor Crisco presented a proposal to replace the existing conference table and chairs with modular tables and chairs that would allow flexible meeting room configurations.

Motion 64-26: Commissioner Byrd motioned to spend around $2000 to purchase 6 tables and chairs. Commissioner NeCaise seconded. Motion carried unanimously.

NCDOT Resolution – Speed limit Culp Road

Motion 65-26: Commissioner Almond Motioned to accept the NCDOT Resolution to change the speed limit on Culp Road to 35 MPH. Commissioners Heglar seconded. Motion carried unanimously.

Survey Requirement

The Board discussed the previously adopted requirement that zoning applications for new construction include a survey. Discussion included potential alternatives to reduce costs

for applicants and the fact that the requirement had not been consistently enforced since its adoption in 2023.

Motion 66-26: Commissioner Byrd motioned to have Attorney Scarbrough review the current zoning application and to table further discussion until the next meeting. Commissioner Almond seconded. Motion carried unanimously.

Old Business

Paving Bids – Civitan Way

Bid were opened and read aloud by Carolyn Capps. Attorney Scarbrough advised the Board that they were required to go with the lowest qualified bid.

Motion 67-26: Commissioner Almond motioned to go with the bid from Castleberry. Commissioner NeCaise seconded. Motion carried unanimously.

Stanly County Sheriffs Contract

Mayor Crisco advised the Board that he spoke with Sheriff Crisco and the town of Richfield can tell him what the budgeted amount for Police is and they will adhere to that amount and spread it out across the 26-27 fiscal year. The town budgeted $100,000.

Motion 68-26: Commissioner NeCaise motioned to sign a contract for $100,000 with the Stanly County Sheriff's Department. Commissioner Almond seconded. Motion carried unanimously.

Town & ETJ Code Enforcement

Motion 69-26: Commissioner Almond motioned to table this topic until the next meeting. Commissioner Heglar seconded. Motion carried unanimously.

Department Reports

Commissioner Beaver – Maintenance: Absent

Commissioner Almond – Streets: No report.

Commissioner NeCaise – Parks & Recreation: No report.

Commissioner Heglar – Finance: No report.

Commissioner Byrd – Zoning: No report.

Mayor Crisco thanked volunteers and donors who assisted with the Hero Banner project and relocation of batting cages at Richfield Park. He also noted that First Bank had expressed interest in supporting a future town project.

Motion 70-26: Commissioner NeCaise motioned to have the filing fee for the upcoming election for Mayor and Commissioners be $10.00. Commissioner Heglar seconded. Motion carried unanimously.

Mayor Crisco addressed the Commissioners and visitors. He reiterated that he was available to help as needed and would speak with anyone if they need but the attacks on the Town of Richfield need to stop.

Motion 71-26: Commissioner Byrd motioned for the Board to enter a closed session pursuant to N.C.G.S. § 143-318.11(a)(3) to consult with the Town Attorney, § 143-318.11(a)(5) to discuss real property acquisition, disposition, and lease matters, and § 143-318.11(a)(6) to discuss personnel matters. Commissioner Heglar seconded. Motion carried unanimously.

Motion 72-26: Commissioner NeCaise motioned to exit the closed session. Commissioner Almond seconded. Motion carried unanimously.

Mayor Crisco informed Town Hall would go back to being open 9am-5pm and Carolyn Capps would be full-time, Lindsay Gordon would work M-F 9-1 or 9-3 as needed.

Motion 73-26: Commissioner Byrd motioned to adjourn the meeting. Commissioner Heglar seconded. Motion carried unanimously. 7:54pm

Mayor

Carolyn Capps
Clerk

Date: 6/22/26

TOWN OF RICHFIELD SEAL RICHFIELD, NC